

MAHARAJA AGRASEN MEDICAL EDUCATION & SCIENTIFIC RESEARCH SOCIETY

(Registered No. HR 012 2014 00687, dt. 12.05.2014 (New) Reg. No. 56, dt. 08.04.1988 (Old))

Regd. Office : MAMC, N.H.-10, Sirsa Road, Agroha – 125047 (Hisar)

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GUIDELINES AND OTHER RELEVANT INSTRUCTIONS, DESCRIPTIONS AND INFORMATIONS FOR ELECTIONS OF OFFICE BEARERS & MEMBERS OF THE GOVERNING BODY OF THE SOCIETY:

General

1. The elections shall be conducted by and under the control of the Returning Officer and the same can be observed and supervised by the Observers/ Supervisors/ representatives appointed by the appropriate authorities.
2. The office bearers of the Governing Body of the society shall be elected as under:

i) President	1
ii) Senior Vice- President	1
iii) Vice- President	1
iv) General Secretary	1
v) Joint Secretary	1
vi) Treasurer	1
vii) Executive Members	10
3. The elections shall be conducted in the manner and as per schedule notified vide Election Notice dated 01.02.2021, displayed on the notice board and website of the society i.e. www.mamc.edu.in (link Society Election 2020-21).
4. The office bearers shall be elected by the members of the Collegium of the society, the list of which has been displayed on the notice board and website of the society. Every member is entitled to vote for each of 6 office bearers and 10 executive members.
5. **Eligibility conditions for a candidate for filing nomination and documents to be submitted alongwith nomination paper/ form & other terms & conditions:-**
 - i. Candidate must be a member of the society as well as the member of the Collegium of the society on the date of nomination.
 - ii. Candidate should not be convicted by any court of law for the offence of moral turpitude, for one year or more.
 - iii. Candidate should be proposed / nominated by a member of the collegium, in prescribed nomination form.
 - iv. Candidate and proposer shall have to appear before the Returning Officer to submit the nomination paper, in person.

- v. Candidate and proposer shall have to show their identity proof, in original, at the time of nomination to the Returning Officer, if demanded. **The acceptable proofs of identity are identity cards with photo like Electoral Identity Card, PAN Card, Adhaar Card, Senior Citizen Card, Passport, Driving License or any other identity card issued by any Govt. / semi- govt. Deptt.** However, the Returning Officer shall have the discretion to accept or reject the identity proof due to valid reasons. Photocopies of the identity proof are also to be enclosed by the candidate and proposer duly self attested with the nomination form.
- vi. Candidate can seek election for only one post out of 16 posts i.e. 6 office bearers & 10 Executive members of the Governing Body, therefore if any candidate files nomination for more than one post, he shall have to withdraw his nomination for all the posts except one, within time for withdrawal, otherwise his all nomination forms shall be cancelled/ rejected.

6. Eligibility of voter & his identification

- i) A member of the society whose name exist in the list of members / voters of the Collegium shall be eligible to vote.
- ii) A voter shall have to show his identity proof at the time of polling to the Returning Officer, if demanded. **The acceptable proofs of identity are identity cards with photo like Electoral Identity Card, PAN Card, Adhaar Card, Senior Citizen Card, Passport, Driving License and any other identity card issued by any Govt. / semi- govt. Deptt.** However, the Returning Officer shall have the discretion to accept or reject the identity proof due to valid reasons.

7. Model Code of Conduct

Model code of conduct shall remain in force from the date & time of nomination till the completion of election process.

8. Polling& Counting of Votes & Declaration of Results

Contesting candidates can appoint their agents for polling & counting from the members of the Collegium of the society only. The voters shall cast their votes, in person, which shall be by secret ballot paper. The counting of votes will be conducted, in the presence of the candidates or their agents, by and under the control of Returning Officer. In case of equal highest votes of the candidates the decision will be taken by draw of lot. After counting of votes the result will be declared by the Returning Officer and shall be displayed on the notice board and website of the society also.

02.02.2021

Returning Officer
Maharaja Agrasen Medical Education
& Scientific Research Society, AGROHA